

Minutes of Pine Hollow SDD

September 6, 2022 / 6:37 PM / 12902 Lazy Pine Place, Tampa FL 33624

Attendees

Deborah Armstrong, Patrica Marpes, Charles Crabtree, Sarah Sisco, Barbara Nees, Clete Goddard

Not present: Brittney Casey

Members of the public present: Brian Sisco, Sue Crabtree, Amaury Arias

Treasurer's Report

Treasurer's report given by Treasurer, Barbara Nees.

Beginning balance as of May 1, 2022, **\$6,714.32**

Deposits:

None

Withdrawals:

Four checks written for a total of \$496.43:

#1839 on 08/9 to Clipper Dean for \$405.00

#1840 on 08/10 to BOCC for \$9.00

#1841 on 08/24 to TECO for \$34.43

#1842 on 8/23 to USPS (stamps) for \$48.00

Ending balance as of August 31, 2022, \$6,217.89

Sarah Sisco motioned to approve the Treasurer's report, and Patricia Marpes seconded the motion. Board voted 6-0 in approval.

Old Business

Flock Safety:

Charles gave an update on Flock Safety. About 15% of the photos aren't showing a visible license plate. He and Debbie will continue to work with Flock Safety to fix this.

Outer Wall/Vine Removal:

More sections of the outer wall need removal of dead vine or vine trimming. In the sections where the dead vine has already been removed (near Casey and Lowell) the wall needs to be pressure washed, primed, and painted. Debbie will hire a pressure washer for the job, and paint and primer will be purchased. Rick Armstrong has offered to prime and paint for no charge.

In the areas where the vine is alive and growing, the vines need to be trimmed two additional times per year (for a total of three times per year). Debbie is awaiting a quote on this from Clipper Dean.

New Business

Appoint New Trustees:

There are three trustees with expiring terms. Those are:

Deborah Armstrong, President

Barbara Nees, Treasurer

Pat Marpes, Trustee

Also vacating her position is Trustee Brittany Casey, who will be moving out of state.

Deborah Armstrong offered to stay on as a Trustee.

Clete Goddard motioned to appoint Brian Sisco as President and it was seconded by Charles Crabtree.

Vote to appoint Brian Sisco as President:

Deborah Armstrong — yes

Charles Crabtree — yes

Barbara Nees — no

Sarah Sisco — yes

Clete Goddard — yes

Patrica Marpes — yes

Vote to appoint Brian Sisco passes by the board, 5-1.

Charles Crabtree motioned to appoint Sue Crabtree as Treasurer and it was seconded by Sarah Sisco.

Vote to appoint Sue Crabtree as Treasurer:

Deborah Armstrong — yes

Charles Crabtree — yes

Barbara Nees — yes

Sarah Sisco — yes

Clete Goddard — yes

Patrica Marpes — yes

Vote to appoint Sue Crabtree passes by the board, 6-0.

Sarah Sisco motioned to appoint Amaury Arias as Trustee and it was seconded by Barbara Nees.

Vote to appoint Amaury Arias as Trustee:

Deborah Armstrong — yes

Charles Crabtree — yes

Barbara Nees — yes

Sarah Sisco — yes

Clete Goddard — yes

Patrica Marpes — yes

Vote to appoint Amaury Arias passes by the board, 6-0.

Barbara Nees motioned to retain Deborah Armstrong as Trustee and it was seconded by Clete Goddard.

Charles Crabtree — yes

Barbara Nees — yes

Sarah Sisco — yes

Clete Goddard — yes

Patrica Marpes — yes

Vote to retain Deborah Armstrong as Trustee passes by the board, 5-0.

Audit:

Trustees discussed whether to do a full audit (estimated cost \$2400) versus a financial compilation (estimated cost \$800) using King and Walker. Our revenues are less than \$50,000 per fiscal year, which qualifies us to do the compilation. Pine Hollow budgets an amount close to \$800 for this service. Treasurer Nees keeps all receipts, canceled checks, and monthly bank statements for submission to King and Walker. These documents will be provided to King and Walker for the FY ending September 30, 2022. Required letters will be mailed to each homeowner. Trustees voted 6-0 to not have a full audit.

Change of meeting time and location:

The trustees agreed to keep the current meeting time. The location will be changed to 12901 Lazy Pine Place, Tampa, FL 33624. The neighborhood sign will be updated as well as the Tampa Bay Times notice.

Next meeting date December 6, 2022, at 6:30 PM.

Motion to adjourn by Debbie Armstrong at 7:34 PM. Seconded by Charles Crabtree.

Meeting Minutes were taken by Secretary Sarah Sisco

