

Minutes of Pine Hollow SDD for September 5, 2017
Meeting held at 12902 Lazy Pine Place, Tampa FL 33624

Meeting called to order 6:32pm.

- Attendee's

Deborah Armstrong, President, Robert Schreiber, Vice-President, Barbara Nees, Treasurer, Constance Asmar, Secretary, Gerardo Javier, Trustee, Scott Moskowitz, Trustee, and Roger Badia, Trustee.
With 7 trustees in attendance a quorum was formed for September 5, 2017 meeting.

- Public comment

- No public comment.

- Meeting minutes

Gerardo Javier motioned to approve the meeting minutes from August 1, 2017. Scott Moskowitz seconded the motion.
Board voted 7 to 0 in approval.

- Treasurer's Report

Treasurers report given by Treasurer, Barbara Nees. Based on current funds and spending PHSDS should have roughly \$795 at the end of October 2017.
Pine Hollow will need to place another ad in November 2017

Beginning balance as of August 1, 2017 \$2,004.28

Three checks written for a total of \$402.91 cleared for August 2017.

#1596 BOCC \$9.00

#1597 Clipper Dean \$370.00

#1598 Teco \$23.91

Monthly service charge \$17.00

Ending balance as of August 31, 2017 \$1,601.37

Bob Schreiber motioned to approve the Treasurer's reports, Deborah Armstrong seconded the motion.
Board voted 7 to 0 in approval.

- Old business

- Budget admendment

- Mary Mahoney reviewed the budget and sent an email on August 23, 2017 stating the district needed to amend the budget at todays meeting because it did not balance, that its revenue does not equal expenditure, she believes it is because the district did not include the \$1,000 for repayment to Mr Javier when totaling expenditures in the excel spreadsheet. Ms. Mahoney also stated she did not receive the estimating fund balance sheet. According to Mary Mahoney, we did not need to re-advertise the meeting, and go through the entire budget process, but we need to correct the imbalance and return to her as soon as possible..
 - The board is not really sure what the fix should be, so Deborah Armstrong will call Mary Mahoney and schedule a meeting with her to discuss the correction. Then Submit corrected budget to Mary Mahoney. The board thinks we need to deduct the \$280 from repair and maintenance figure to balance the budget.
 - 4% of budgeted assessment revenue for collection calculated correctly, so \$280 is 4% of our \$7,000 collected. This figure is calculated in the formulas in the spreadsheet, so the spreadsheet should account for it.
 - The budget has been amended and corrected and Gerardo Javier will submit hard copies to Deborah Armstrong on Wednesday September 6, 2017. Deborah will then make an appointment with Mary Mahoney and hand deliver the amended budget.
 - Budget needs to be submitted prior to September 30, 2017.

- New business
 - The board discussed and approved to continue to hold the PHSDD meetings the first Tuesday of the month at 12902 Lazy Pine Place, Tampa FL 33624
Constance Asmar motioned to approve the meeting time and place, Deborah Armstrong seconded the motion.
Board voted 7 to 0 in approval
- Next meeting to be held October 3, 2017 at 6:30pm.
- Motion to adjourn
Robert Schreiber motioned to adjourn, Scott Moskowitz seconded the motion.
Board voted 7 to 0 in approval.
Meeting adjourned 7:02pm

Meeting Minutes taken by Secretary Constance Asmar 9/5/17

Constance J. Asmar