

Minutes of Pine Hollow SDD for February 4, 2020
Meeting held at 12902 Lazy Pine Place, Tampa FL 33624

Meeting called to order 6:32 pm.

- Attendee's

Deborah Armstrong, President, Robert Schreiber, Vice President, Barbara Nees, Treasurer, Constance Asmar, Secretary, Roger Badia, Trustee, and Patricia Marpes Trustee
With 6 trustees in attendance, a quorum was formed for February 4, 2020 meeting.

THERE ARE NO MEETING MINUTES FOR October 2019, November 2019, December 2019, and January 2020 BOARD MEETINGS, SINCE A QUORUM WAS NOT MET. A sign was posted on the door of meeting location at 12902 Lazy Pine Place, Tampa FL 33624 stating meeting was cancelled.

- Meeting minutes

Robert Schreiber motioned to approve the meeting minutes from September 3, 2019, and Roger Barbara Nees seconded the motion.
Board voted 6 to 0 in approval.

- Treasurer's Report

Treasurers report given by Treasurer, Barbara Nees.

Beginning balance as of January 1, 2020, \$6,654.66

Deposits

1/8/19 Hills Tax Dist.	\$546.34
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Four checks written for a total of \$424.84 cleared for January 2020.

#1708 Clipper Dean	\$370.00
#1709 BOCC	\$9.00
#1710 D. Armstrong	\$21.74
#1711 Tecu	\$24.10

Total	\$424.84
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Ending balance as of January 31, 2019, \$6,776.16

Beginning balance as of December 1, 2019, \$2,675.03

Deposits

12/6/19 Hills Tax Dist.	\$6,726.72
12/12/19 Hills Tax Dist.	\$305.76

Four checks written for a total of \$3,052.85 cleared for December 2019.

#1704 Clipper Dean	\$370.00
#1705 BOCC	\$9.00
#1706 Tom's Ponds	\$2,650.00
#1707 Tecu	\$23.85

Total	\$3,052.85
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Ending balance as of December 31, 2019, \$6,654.66

Beginning balance as of November 1, 2019, \$2,338.47

Deposits

11/5/19 Hills Tax Dist	\$747.31
11/15/19 Hills Tax Dist	\$2446.08
11/22/19 Hills Tax Dist	\$305.76

Total Deposits	\$3,499.15
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Six checks written for a total of \$3,162.59 cleared for November 2019.

#1698 BOCC	\$9.00
#1999 Clipper Dean	\$370.00
#1700 D. Armstrong	\$4.95(postage)
#1701 RLI	\$105.00(bond)
#1702 Teco	\$23.64
#1703 Toms Ponds	\$2,650.00(Retainer)

Total	\$3,162.00
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Ending balance as of November 30, 2019, \$2,675.03

Beginning balance as of October 1, 2019, \$3,659.73

Deposits

10/22/2019 Hills general dist. excess fee \$101.38

Six checks written for a total of \$1,422.64 cleared for October 2019.

#1692 Clipper Dean	\$370.00
#1993 FL. Dept. of Eco Opp.	\$175.00
#1994 BOCC	\$9.00
#1695 Tampa Pub Com.	\$95.50
#1696 Teco	\$23.14
#1697 King & Walker	\$750.00

Total	\$1,422.64
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Ending balance as of October 31, 2019, \$2,338.47

Beginning balance as of September 1, 2019, \$4,108.07

Five checks written for a total of \$448.34 cleared for September 2019.

#1687 Clipper Dean	\$370.00
#1688 D. Armstrong	\$23.99
#1689 BOCC	\$9.00
#1690 Postmaster	\$22.00(stamps)
#1691 Teco	\$23.35

Total	\$448.34
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Ending balance as of September 30, 2019, \$3,659.73

Deborah Armstrong inquired what funds would PHSDD would have available at the end of the fiscal year. Barbara states there should be approximately \$3,400.00 at the end of the fiscal year, which is September 30, 2020.

Robert Schreiber motioned to approve the Treasurer's report, and Roger Badia seconded the motion. Board voted 6 to 0 in approval.

- Public comment
 - None

- Old business
 - Replace sod at front entrance.
 - Robert Schreiber stated, since the removal of the palm trees, and trimming of the oak trees at the front entrance, the board should look into spraying and fertilizing the grass existing grass before putting down new sod.
 - Barbara Nees will contact Clipper Dean and find out what service they are providing. Barbara believes Clipper Dean sprays and fertilizes.
 - Grant inquiry
 - Deborah Armstrong states the grant process has closed.
 - Deborah inquired as to who received the grants and for what use. She was told it is all a matter of public record, and anyone can make an appointment to review who received the funds and for what use.
 - Road Improvements(pot holes)
 - Pine Hollow is not scheduled for repaving this fiscal year, or the next fiscal year.
 - Deborah Armstrong will submit a request to the county to have the pot holes repaired.
 - Then the board will push to get the roads repaved.
 - Robert Schreiber also mentioned we are loosening concrete from the gutters as well.
 - Steel Beam at front entrance
 - Deborah Armstrong dug around the beam to see if it could be removed, but the beam is deep in the ground and cannot be removed. When the front entrance was re-landscaped Tomas planted a couple of trees around the beam in an effort to conceal it. Deborah has concerns regarding the irrigation piping near the beam being damaged by the root system of the new trees planted in an effort to conceal the beam. Robert Schreiber and Roger Badia said it should be fine.
 - Street light
 - Patricia Marpes mentioned the street light by Lisa's house is buzzing loudly, so Patricia will contact Teco to get the light replaced.
 - Deborah Armstrong stated Teco will not replace a light if there are trees branches grown around the light. In order to replace the light in front of 12901 Brushy Pine Place the tree would need to be cut back, which would be the case for the street lights in our community.
- New business
 - Deborah Armstrong received two estimates to replace the street signs, and both were pretty close at approximately \$5,000.00. Deborah brought in samples of the poles and how the signs would look. The poles will be attached to a concrete base. The board unanimously agreed to go with the larger of the two pole samples. The cost is too high to do this fiscal year, so the board will vote on the replacement of the street signs later in the year once funds become available. Deborah mentioned on new signs Hillsborough County requires the street sign poles to be 4" in diameter. The board discussed putting street name, stop sign, and no outlet all on the same pole at the front entrance. This will be less expensive, but will need county approval.
 - Creative Mailbox Design
 - Arete Industries
 - Deborah Armstrong and Barbara Nees both received estimates for improving the lighting at the front entrance.
 - Toms Ponds estimate \$3,900.00
 - Option A: 5 lights per side, brass encased, 3watt LED lights, 60 watt transformer with built in photo cell, 6 way splitter power strip, and 2 each 25' extensions. \$2,975.00
 - Option B: 5 lights per side, 6watt LED, brass encased, 150 watt transformer, with built in photo cell, 6 way splitter power strip, and 2 each 25' extensions \$3,900.00
 - Option A or B total package is quantity times 2 for both sides illuminated.
 - Lightscares
 - Option 1: 3 lights on each side, LED, and changing out the existing light because landscape lighting should be a warmer color and not so bright white.
 - Cost for option 1: \$600 for each side, a total of \$1,200.00
 - Option 2: 4 lights on each side
 - Cost for option 2: \$800 for each side, a total of \$1,600.00
 - Company recommends the 4 lights on each side.
 - Robert Schreiber motioned to move forward with Lightscares and their recommendation of 4 lights, Patricia Marpes seconded.
 - Board voted 6 to 0 in approval.

- Deborah Armstrong received an estimate from Larry's Pressure Washing Service, LLC to pressure wash and/or paint the front wall.
 - Pressure wash only \$125.00
 - Pressure wash and paint \$575.00 (pressure wash, treat with mold additive stained areas, and paint)
 - Once wall is pressure washed if painting is not needed, then painting will be put off until needed.
- Robert Schreiber motioned to (pressure wash and if needed after pressure washing paint front wall), Roger Badia seconded.
- Board voted 6 to 0 in approval.
- Order of work to be done.
 - Pressure washing
 - Lighting
- 2020 Census
 - Deborah Armstrong said please fill out and submit.
- Reclaimed water signs are missing, so Deborah will call the county to replace the signs.
- Neighborhood Watch Map, do we really need them since we no longer have a neighborhood watch. May just update it to be an information map.
- New LED Teco light on Casey Road.
- An advertisement in TBT in May for Budget meeting in June.
- Next meeting date March 3, 2020, at 6:30pm.
- Motion to adjourn at 7:45 pm
 - Robert Schreiber motioned to adjourn, Patricia seconded the motion.
 - Board voted 6 to 0 in approval.

Meeting Minutes were taken by Secretary Constance Asmar

Constance Asmar