

Minutes of Pine Hollow SDD for November 7, 2017  
Meeting held at 12902 Lazy Pine Place, Tampa FL 33624

Meeting called to order 6:30pm.

- Attendee's

Deborah Armstrong, President, Robert Schreiber, Vice-President, Barbara Nees, Treasurer, Constance Asmar, Secretary, Gerardo Javier, Trustee, and Roger Badia, Trustee.

With 6 trustees in attendance a quorum was formed for November 7, 2017 meeting.

OCTOBER MEETING WAS CANCELLED, SO THERE ARE NO MEETING MINUTES FOR OCTOBER. A sign was posted on the door of meeting location at 12902 Lazy Pine Place, Tampa FL 33624 stating meeting was cancelled

- Public comment

- No public comment.

- Meeting minutes

Gerardo Javier motioned to approve the meeting minutes from September 5, 2017. Robert Schreiber seconded the motion.

Board voted 6 to 0 in approval.

- Treasurer's Report

Treasurers report given by Treasurer, Barbara Nees.

Beginning balance as of October 1, 2017 \$1,180.64

Deposits

10/27/17 Hills. General	\$42.60
10/27/17 Counter Credit (tax refund)	\$5.25

Seven checks written for a total of \$513.74 cleared for October.

#1602 Clipper Dean	\$370.00
#1603 BOCC	\$9.00
#1604 Teco	\$24.22
#1605 Lowes (Mulch)	\$18.19
#1606 Voided	
#1607 Lowes (Mulch)	\$62.06
#1608 Lowes (Mulch)	\$30.00

Monthly service charge \$17.00

Ending balance as of October 31, 2017 \$698.02

Bob Schreiber motioned to approve the Treasurer's reports, Roger Badia seconded the motion.  
Board voted 6 to 0 in approval.

Beginning balance as of September 1, 2017 \$1,601.37

Three checks written for a total of \$403.73 cleared for October.

#1599 Clipper Dean \$370.00

#1600 BOCC \$9.00

#1601 Teco \$24.73

Monthly service charge \$17.00

Ending balance as of September 30, 2017 \$1,180.64

We will have (1) bill for DEO not due until beginning of December

We will have (1) bill \$800 for King and Walker for Audit some time in January/February

We will have (1) additional cost for our Ad.

- Old business

- Budget admendment

- Revised budget submitted in September 2017, Previous issues appear to have been corrected as no further word from Office of Budget and Management.
    - The Following Trustees all took office October 1, 2017
      - Deborah Armstrong, President
      - Robert Schreiber, Vice-President
      - Barbara Nees, Treasurer
      - Constance Asmar, Secretary
      - Gerardo Javier, Trustee
      - Scott Moskowitz, Trustee
      - Roger Badia, Trustee
    - Legal ad appeared November 3, 2017 announcing regular meeting schedule in TBT
    - Update for Spectrum on cable box obstructing sidewalk on Brushy Pine Place. Barbara Nees talked with Spectrum, and they will move the pedestal to the grass. This most likely will not happen until January. Then Barbara will get with the county to fix the sidewalk.
    - Clipper Dean has not been cutting Lowell Road common areas for a while. Deborah and Barbara both talked to Dean and apparently he had another crew that does our common areas. After talking to Dean the grass was cut on Lowell Road, but wall was not trimmed. According to Dean Bahia grass doesn't grow that quickly, so during the winter months Lowell will be cut once a month, and during the summer months it will be cut every other week. If wall is not trimmed next week, Barbara will call Dean to follow up. Dean also told Deborah he will trim the two clusters of palmetto's as it is in the contract.
    - Financials are due to King and Walker for annual audit. Barbara has gathered the needed information, and Deborah will drop off to King and Walker. No appointment is needed to drop off financials and can be left with receptionist of King and Walker.
    - Roger Badia has possession of the sprinkler box, and will install the box on 11/8/17. He will need to install a water proof box and install sprinkler box inside water proof box for protection.
    - Gerry's information still appears as contact on the tax bill, so Deborah will find out why and try to correct.
    - Update on procedure for holding meeting to vote on increasing assessment rate for FY19 received from Tax Collector's Office. The board needs to decide on a month to hold this meeting (February, March, or April). Then board needs to place a legal ad only once, and a USPS letter mailing to property owners. Owners then have 20 days to comment.
      - Notice by Pine Hollow Special Dependent District of Intent to Pass Resolution to Increase the Annual Assessment Using the Uniform Ad Valorem Method of Collection of a Non-Ad Valorem Assessment meeting to be held February 6, 2018, at 12902 Lazy Pine Place, Tampa FL.

- Ad for the above meeting to be held on February 6, 2018 will be placed in TBT no later than the beginning of January to make sure the board meets the 20 day comment. Per Tony with the Tax Collection Office the ad must contain the following
  - Purpose
  - Amount Per Parcel
  - Total Revenue will be \$
  - Include: Failure to Pay Clause
  - Public can appear to file any objections within the 20 days prior to hearing.
  - Date/Time/Place
  - Statute 197.362.4A Published Hearing between January 1, 2018-September 15, 2018
- Once the Notice by Pine Hollow Special Dependent District of Intent to Pass Resolution to Increase the Annual Assessment Using the Uniform Ad Valorem Method of Collection of a Non-Ad Valorem Assessment meeting has been held, and all objections heard then the board can increase assessment to \$325 and when the budget is made the board will then use the new amount for FY19.
- New business
  - A total of 105 bags of red termite resistant mulch was purchased at a cost of \$1.00 per bag for a total of \$105.00 to place at front entrance. Many thanks to Deborah and Rick Armstrong for all their hard work on the front entrance.
- Next meeting to be held February 6, 2017 at 6:30pm.
- Motion to adjourn
  - Deborah Armstrong motioned to adjourn, Constance Asmar seconded the motion.
  - Board voted 6 to 0 in approval.
  - Meeting adjourned 7:07pm

Meeting Minutes taken by Secretary Constance Asmar 11/7/17

*Constance J. Asmar*