

Pine Hollow SDD Meeting Minutes

Date: July 1, 2025

Time: 7:06 PM

Location: 4504 Pine Hollow Drive, Tampa, Florida, 33624

Attendees

- Brian Sisco
- Sarah Sisco
- Amaury Arias
- Cleet Goddard
- Cathrine Vita
- Lenny Mitchell
- Braxton Heimback

Quorum established.

Approval of Previous Minutes

The minutes from the last board meeting were approved.

- Motion: Cleet Goddard
- Second: Brian Sisco
- Status: Approved

Treasurer's Report

Treasurer Brian Sisco presented the Treasurer's Report.

Report for June 3, 2025

- Opening Balance (as of May 1, 2025): \$20,066.64
- Deposit: \$90.75 from Hillsborough County Tax
- Expenses:
 - Check #1941 – \$27.54 to Tampa Electric
 - Check #1940 – \$435.00 to Clipper Deans (May)
 - Check #2039 – \$435.00 to Clipper Deans (April)
 - Check #2038 – \$180.00 to Lightscares LLC
- Ending Balance (as of May 31, 2025): \$19,079.85

Report for July 1, 2025

- Opening Balance (as of June 1, 2025): \$19,079.85
- Deposit: \$353.29 from Hillsborough County Tax
- Expenses:
 - Check #1943 – \$750.00 to King and Walker (annual audit)
 - Check #1942 – \$41.77 to Tampa Electric (May)
 - Check #2035 – \$415.00 to Clipper Deans (March)
 - Check #1945 – \$435.00 to Clipper Deans (June)
 - Check #1947 – \$35.33 to Tampa Electric (June)
- Ending Balance (as of June 30, 2025): \$18,109.33
- Notes: Balance reflects bank statement and does not include:

- Undeposited Check #2037 – \$29.79
 - Check #1944 – \$2.64 to Sarah Sisco for reimbursement of Pine Hollow SDD business expenses
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- Motion to approve: Braxton Heimback
 - Second: Catherine Vita
 - Status: Approved
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Old Business

- None
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New Business

1. Board Resignation:
 - Brian Sisco reported that Amaury Arias will be moving out of the neighborhood and will submit a resignation letter.
 - The board will vote on accepting this resignation at the next meeting.
2. Website Hosting Fees:
 - Sarah Sisco explained that the board has been paying GoDaddy.com for website hosting, though Wix already provides a functional website address at no additional cost.
 - Motion to discontinue GoDaddy fees: Cleet Goddard
 - Second: Amaury Arias
 - Status: Approved

3. Christmas Lights Proposal:

- Cleet Goddard proposed spending \$1,500 on Christmas lights for the neighborhood entrance in 2025.
- Status: Approved

4. Assessment Resolution:

- The board voted on an assessment resolution to proceed with an unaudited assessment.
- Motion: Braxton Heimback
- Second: Brian Sisco
- Vote: Unanimous approval by all attendees (Brian Sisco, Sarah Sisco, Amaury Arias, Cleet Goddard, Cathrine Vita, Lenny Mitchell, Braxton Heimback).

Adjournment

- Motion to adjourn: Brian Sisco
- Second: Cleet Goddard
- Time: 7:17 PM
- Status: Approved

Minutes prepared by: Sarah Sisco, Secretary

Minutes Approved by: Clete Goddard, President