

Minutes of Pine Hollow SDD for September 1, 2020  
Meeting held at 12902 Lazy Pine Place, Tampa FL 33624

Meeting called to order 6:30 pm.

- Attendee's

Deborah Armstrong, President, Robert Schreiber, Vice President, Barbara Nees, Treasurer, Constance Asmar, Secretary, Roger Badia, Trustee, Patricia Marpes Trustee, and Scott Moskowitz, Trustee.

With 7 trustees in attendance, a quorum was formed for September 1, 2020 meeting.

THERE ARE NO MEETING MINUTES FOR July 7, 2020 or August 4, 2020 BOARD MEETINGS, SINCE A QUORUM WAS NOT MET. A sign was posted on the door of meeting location at 12902 Lazy Pine Place, Tampa FL 33624 stating meeting was cancelled.

- Meeting minutes

Robert Schreiber motioned to approve the regular meeting minutes from June 2, 2020, and Barbara Nees seconded the motion.

Board voted 7 to 0 in approval.

- Budget hearing minutes

Patricia Marpes motioned to approve and Scott Moskowitz seconded the motion.

Board voted 7 to 0 in approval.

- Treasurer's Report

Treasurers report given by Treasurer, Barbara Nees.

Beginning balance as of August 1, 2020, \$3,463.16

Four checks written for a total of \$483.87 cleared for August 2020.

#1737 Clipper Dean                      \$380.00

#1738 BOCC                                \$9.00

#1739 Teco                                 \$30.53

#1740 USPS(stamps)                    \$22.00

#Debit-GoDaddy(renewal)             \$42.34

Ending balance as of August 31, 2020, \$2,979.29

Beginning balance as of July 1 , 2020, \$3,880.76

Three checks written for a total of \$417.60 cleared for July 2020.

#1734 Clipper Dean                      \$380.00

#1735 BOCC                                \$9.00

#1736 Teco                                 \$28.60

Ending balance as of July 31, 2019, \$3,463.16

Beginning balance as of June 1 , 2020, \$4,310.20

Three checks written for a total of \$429.44 cleared for June 2019.

#1730 Clipper Dean                      \$380.00

#1731 BOCC                                \$9.00

#1732 Deborah Armstrong             \$11.36

#1680 Teco                                 \$29.08

Ending balance as of June 30, 2020, \$3,880.76

Constance Asmar motioned to approve the Treasurer's report, and Roger Badia seconded the motion.

Board voted 7 to 0 in approval.

- Public comment

- Wade Cleary painted the outside wall behind his property, and ask the board if he could be reimbursed \$247.07 for the materials.
- Roger and Sandra Badia purchased plants for the front entrance, and ask to be reimbursed \$61.78 for the cost of the plants.
- Scott Moskowitz stated this is not the proper way to perform community projects that require reimbursement, and the board agreed with Scott.
- This time the board voted 7 to 0 to reimburse Wade Cleary for painting materials, and Roger and Sandra Badia for the expense of the plants. In the future any community project requiring reimbursement needs to be submitted prior to the board meeting, so the board may review and vote on before any work begins.
- Charles Crabtree asked who's responsibility are the sidewalks. Deborah Armstrong stated it is the county's responsibility.
- Any operating expenses, ie: stamps, signs, mailings, etc fall under operating expenses. Does not need prior board approval.
- Old business
  - Entrance Cameras
    - Deborah Armstrong saved a newspaper article from September 2019 regarding security cameras that read license plate numbers, even in the dark. The cost in September was around \$2,000 per camera annually. The data collected is stored in the companies cloud for 30 days. These cameras are often used by law enforcement to help solve crimes in neighborhoods.
      - Board members decided to wait for new board to be in place before making an official vote on moving forward or not.
  - Deborah Armstrong received two quotes to replace the street signs in the community. Both quotes were around \$5,000.
    - Board members decided to wait for new board to be in place before making an official vote on moving forward or not.
- New business
  - The following board members terms expire September 30, 2020.
    - Scott Mowkowitz, Trustee
    - Roger Badia, Trustee
    - Robert Schreiber, Vice President
    - Constance Asmar, Secretary
      - All four members state they would like to vacate their seats. Constance Asmar said she would stay on as secretary if a replacement could not be found.
      - Deborah Armstrong will reach out to the new owners in an effort to fill vacated seats. If the board cannot find replacements, the board will be forced to inform Mary Mahoney with the county. Not sure what happens to Pine Hollow SDD if a 7 member board cannot be produced.
  - A letter will be sent out to all 40 homeowners in the Pine Hollow Community regarding no longer having King & Walker do an audit of our financials. The costs for King & Walker to do a full financial audit is \$2,400 verses approximately \$800 for a financial compilation. Our annual revenue is less than \$50,000, so we are not obligated to do a full financial audit. The board voted to have King & Walker do a review of Pine Hollow's records, and we will submit to the county. The fee for King & Walker to review is \$800.  
Patricia Marpes motioned to approve not doing and audit, and Roger Badia seconded the motion.  
Board voted 7 to 0 in approval.
  - Clipper Dean brought in a new company to treat the grass at the front entrance. The new company is Mintzer's.
    - Several board members stated the grass looks much better.
  - Meeting schedule and location for FY-21 was set and voted on
    - This will be advertised in the Tampa Bay Times
    - 12902 Lazy Pine Place, Tampa, FL 33624
    - First Tuesday of every month
    - 6:30pm
 Constance Asmar motioned to approve meeting time, location, and date, Patricia Marpes seconded.  
Board voted 7 to 0 in approval.
  - Next meeting date October 6, 2020, at 6:30pm.
    - Motion to adjourn at 7:15 pm  
Robert Schreiber motioned to adjourn, Roger Badia seconded the motion.  
Board voted 7 to 0 in approval.

Meeting Minutes were taken by Secretary Constance Asmar

*Constance Asmar*