

Minutes of Pine Hollow SDD for September 6, 2016

Meeting called to order 6:30pm.

- Attendee's

Gerry Javier, President, Debbie Armstrong, Vice President, Barbara Nees, Treasurer, Connie Asmar, Secretary, Bob Scheirber, Trustee, Bob Valinoti, Trustee.

With 6 trustees in attendance a quorum was formed for September 6, 2016 meeting.

- Public comment

None

- Meeting minutes

Gerry Javier motioned to approve the meeting minutes from August 2, 2016, Debbie Armstrong seconded the motion.

Board voted 6 to 0 in approval.

Connie Asmar will keep a copy of The Times proof of notice for referendum, and will be kept with the September 6, 2016 meeting minutes. Gerry will send the proof of notice to the Supervisor of Elections as well.

- Treasurer's Report

Treasurers report given by Treasurer, Barbara Nees.

Beginning balance as of August 1, 2016 \$2,267.01

Four checks written for a total of \$457.61 cleared for August 2016.

#1550 Clipper Dean \$370.00

#1551 BOCC \$9.00

#1552 Times \$37.70

#1553 Teco \$23.91

BOA Service Fee \$17.00

Ending balance as of August 31, 2016 was \$1,809.40

Bob Scheirber motioned to approve the Treasurer's report, Bob Valinoti seconded the motion.

Board voted 6 to 0 in approval.

- Old business

- Pine Hollow website.

- Debbie will look into Wix for creating and maintaining the website.

- Gerry will further investigate creating and maintaining a website with Merit, Inc.

- Once the board decides which path to take regarding creating and maintaining the Pine Hollow website, a list of needed data will be compiled and the board members will collectively help to gather the needed information.

- New business
 - Debbie will have electrician look at light on North side of entrance, if \$100 or less she will have electrician repair.
 - Regions bank fees may be cheaper, but after September and October 2016, the funds should be enough to keep from paying a service charge with BOA. Connie Asmar motioned to stay with BOA, and Bob Valinoti seconded.
Board voted 6 to 0 in approval.
 - Pine Hollow is a Special Dependent District with less than \$50,000 in current revenues, therefore an audit of financial statement is not required. Gerry Javier motioned to continue having Pine Hollow's financial statement audited annually, and Bob Valinoti seconded. Board voted 5 to 1 in approval.
 - Two copies of Pine Hollow's audited financial statement needs to be submitted to the Management and Budget Department, by November 30, 2016.
 - A review of the status of the remaining trustees took place. Trustees Moskowitz, Asmar, Javier, and Scheirber expressed their availability to serve an additional term. The purpose and role of the taxing district was discussed as well as the responsibilities of a trustee.
 - Trustee Constance Asmar September 2017
 - Trustee Gerardo Javier September 2017
 - Trustee Scott Moskowitz September 2017
 - Trustee Robert Scheirber September 2017
 - Trustee Deborah Armstrong September 2018
 - Trustee Barbara Marie Nees September 2018
 - Trustee Robert Valinoti September 2018
 - With the makeup of the board established, the trustees discussed the selection of officers. The discussion included the responsibilities of each officer. This resulted in the following trustees serving as officers:
 - Trustee Armstrong President
 - Trustee Valinoti Vice President
 - Trustee Nees Treasurer
 - Trustee Asmar Secretary
 - The new board then agreed to meet on the first Tuesday of the month at 6:30 PM. Trustee Nees once again graciously offered to host the meetings at her residence at 12902 Lazy Pine Place. The board will meet after the posting of a legal ad.
 - Announce next meeting date
October 4, 2016 at 6:30pm
 - Motion to adjourn
Connie Asmar motioned to adjourn, Bob Valinoti seconded.
Board voted 6 to 0 in approval.
Meeting adjourned 8:30pm